

https://www.mcknight.org/myaccount (1) Go to this website

THE MCKNIGHT FOUNDATION

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## Online Grants System Account Login

Please follow the "Account Login" link at the upper right to access saved applications, view your application history, or submit a report.

(2) Click to Login

https://www.grantrequest.com/SID\_1082/Default.asp?SA=AM&FID=&SESID=4519&RL=

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## Please Sign In

You have left [www.mcknight.org](http://www.mcknight.org) and are now under the Privacy Policies of MicroEdge. MicroEdge is a company McKnight contracts with to collect grant application and reporting information to share with McKnight staff.

**Please make sure that any staff working on this application or report have access to this email address and password. It is recommended that you only create one account per organization.**

To create an account, select "New Applicant?"

If you've forgotten your account password, select "Forgot Password?"

Cookies must be enabled on your internet browser.

**PLEASE NOTE: As of September 23, 2013, passwords are case sensitive. All passwords will be automatically changed to lowercase until account holders have updated their passwords. To update your password, select "Change Email/Password" at the top left of the screen after you've logged in to your account.**

E-mail: kvang@mcknight.org Password: .....

New Applicant? Forgot Password?

(3) type in your email and password

Account Login (4) Click to login to your account

(5) If you do not know your username or want to change the username on file, contact [kvang@mcknight.org](mailto:kvang@mcknight.org)

(6) If you do not know your password, then click on "Forgot Password?" to send a new one to your email

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Account: vang0943@umn.edu | Change Email/Password | Communications Guidelines | Share Your Story | Questions? | Logout  
Last Log in: 12/4/2015 3:13 PM GMT-05:00

Applications Requirements

## Requirements (1) Click on Requirements

This area is where you will manage your new, in progress, and submitted grant reporting requirements.

1. Select New Requirements, In Progress Requirements, or Submitted Requirements from the drop down menu at the right of the screen.
2. Selecting New Requirements allows you to email, view, and/or start working on new requirement forms that have been posted to your account.
3. Selecting In Progress Requirements allows you to email and/or open and continue working on your requirement.
4. Selecting Submitted Requirements allows you to open (to view or print) and/or email the requirements you have successfully submitted.

**ACCOUNT OWNERS:** Owners have exclusive rights to edit, save, or submit requirements. Owners can also grant read-only access to "Viewers" by selecting the Manage Viewers icon under Action. Viewers must have (or create) an account before gaining access. Viewer access remains until the Owner removes it.

(2) Click on New or In Progress Requirements to see the templates available  Show

Hide Viewer Only Requirements

Form Name	Project Title	Type	ID	Due	Updated	My Role	Action
Electronic Funds Transfer	ADFADFA	EFT Info	423346	12/23/2015	12/23/2015	Owner	 

 (3) Click to enter your banking information



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Questions? | Logout |

**Grant & Bank Account Information** | Review My Requirement

Save & Finish Later | Review & Submit

**Grant & Bank Account Information** | Printer Friendly Version | Email Draft

\* Required before final submission

Tip: To take a break and/or save your work, select "Save & Finish Later."

## GRANT INFORMATION

Legal Name of Organization  
TEST CCRP TEST

Grant Number  
15-120

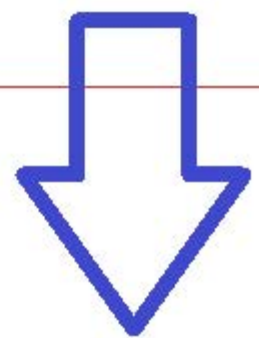
Purpose of Grant  
ADFADFA

Grant Amount  
0.0000

Grant Duration (in months)  
0



**Continue to scroll down**



## BANK ACCOUNT INFORMATION

**If your organization's routing instructions change at any time, please be certain to inform us. Please be assured that your banking information will be protected and held in a secure location.**

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**\* Finance Staff Full Name**

*Full name of financial person at your organization to contact if we have questions regarding your bank information.*

**\* Finance Staff Email**

*Email address of financial person at your organization to contact if we have questions regarding your bank information.*

**\* Bank Routing Number (ABA #)**

*Must be nine digits*

**\* Name of Bank or Financial Institution**

**\* City, State Where Bank is Located**

*Format as City, State*

**\* Bank Account Number**

*No dashes or spaces*

**\* Type of Account (Checking or Savings)**

*Select from the drop-down menu. We cannot send ACH payments to investment accounts. Please ensure that your bank account is set up to receive ACH payments.*

**\* Bank Account Name**

*Must contain name of organization*

(1)

Fill out the sections requested

**By clicking on "Review & Submit" below, I authorize The McKnight Foundation (McKnight) to deposit payments directly to the account specified above (the Account) by initiating credit entries to the Account electronically and I authorize the financial institution named above to credit the same to the Account. If McKnight transfers funds to the Account in error, I authorize McKnight to direct the financial institution to return said funds, and I authorize the financial institution to debit the same to the Account. This authorization will remain in effect until McKnight has received written notice of termination from me, or an organization representative, in such time and manner to afford McKnight a reasonable opportunity to act on it.**



**(2) Click to Review and Submit**

Save & Finish Later

Review & Submit

Grant & Bank Account Information

Review My Requirement



(2) Click on Submit to finalize

Save & Finish Later

Submit

You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of this report, click Submit. If you're not ready to submit your report yet, click Save & Finish Later.

### Grant & Bank Account Information

Printer Friendly Version

Email Draft

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Tip: To take a break and/or save your work, select "Save & Finish Later."

#### GRANT INFORMATION

Legal Name of Organization  
TEST CCRP TEST

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Purpose of Grant  
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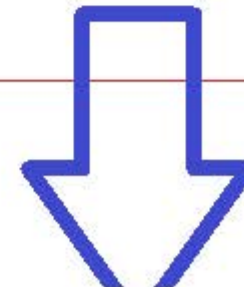
Grant Amount  
0.0000

Grant Duration (in months)  
0

(1) Scroll down and verify  
your information is correct



Continue to  
scroll down



#### BANK ACCOUNT INFORMATION