

McKNIGHT FOUNDATION

A/V EQUIPMENT AND TECHNOLOGY LIST

BOARD ROOM

Please discuss all A/V needs with a McKnight staff person at least a few days prior to your meeting. There are no fees associated with using the in-house A/V equipment listed below.

A/V Equipment *

- LCD projector and screen (78" x 139")
- HDMI connection and adapters
 - Lightning to HDMI
 - USB-C to HDMI
 - VGA to HDMI
 - DisplayPort to HDMI
 - Mini display port to HDMI
 - HDMI mini to HDMI
- Presentation remote (plugs into any USB port)
- Polycom speakerphone†
- Lectern with microphone
- 1 wireless handheld microphone
- 1 wireless lavalier (clip-on mic)
- 2 easels with flipcharts and markers (more available on request)

Other

- Wifi
- Extension cord
- Power strip
- Hybrid meeting††

***Electronic Presentations:** Please bring a laptop for displaying your presentations or other documents.

†Conference Calls: The phone line in the room can handle one other party. If more than one party is calling in or you need to call long distance, you must use a call-in number.

††Hybrid Meeting: McKnight can host Zoom and Teams hybrid meetings. Due to technology in the room, all Zoom and Teams meeting invitations must be generated through the McKnight account before the meeting. A McKnight staff person will work with you to create your meeting invitation.