

McKNIGHT FOUNDATION

A/V EQUIPMENT AND TECHNOLOGY LIST

BOARD ROOM

Please discuss all A/V needs with a McKnight staffperson at least a few days prior to your meeting. There are no fees associated with using the in-house A/V equipment listed below.

A/V Equipment *

- LCD projector and screen (78" x 139")
- VGA or HDMI connection with adapters
 - Lightning adapter
 - USB-C to HDMI
 - Mini Display Port to HDMI
 - DisplayPort to HDMI
- Presentation remote (plugs into any USB port)
- Speakerphone system†
- Lectern with microphone
- 1 wireless handheld microphone
- 1 wireless lavalier (clip-on mic)
- DVD/CD player‡
- Wireless keyboard and mouse
- 2 easels with flipcharts and markers (more available on request)

Other

- Wifi
- Cable TV access
- Extension cord
- Power strip

***Electronic Presentations:** Please bring a laptop for displaying your presentations or other documents.

†Conference Calls: The phone line in the room can handle one other party. If more than one party is calling in or you need to call long distance, you must use a call-in number.

‡Video: We ask that you test your DVD on our equipment at least 24 hours before your meeting due to variations in formats, software, and hardware compatibility.