

# McKNIGHT FOUNDATION

## A/V EQUIPMENT AND TECHNOLOGY LIST

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### CONFERENCE ROOM AND LIBRARY

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Please discuss all A/V needs with a McKnight staff person at least a few days prior to your meeting. There are no fees associated with using the in-house A/V equipment listed below.

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#### A/V Equipment\*

- 60" plasma display
- HDMI connection and adapters
  - Lightning to HDMI
  - USB-C to HDMI
  - VGA to HDMI
  - DisplayPort to HDMI
  - Mini display port to HDMI
  - HDMI mini to HDMI
- Presentation remote (plugs into any USB port)
- Polycom speakerphone†
- 1 Easel with flipcharts and markers (more available on request)

#### Other

- Wifi
- Power strip
- Podium††
- Hybrid meeting†††

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**\*Electronic Presentations:** Please bring a laptop for displaying your presentations or other documents.

**†Conference Calls:** The phone line in the room can handle one other party. If more than one party is calling in or you need to call long distance, you must use a conference call number.

**††Podium:** Available in library

**†††Hybrid Meeting:** McKnight can host Zoom and Teams hybrid meetings. Due to technology in the room all Zoom and Teams meeting invitations must be generated through the McKnight account before the meeting. A McKnight staff person will work with you to create your meeting invitation.