A.    *Project/Research Progress & Results*

The purpose of this attachment, as part of your annual report, is to help you move along the path of preparing your project / research results to be shared with a broader audience. You may build upon this document in each subsequent year of your grant reports to CCRP.

For CCRP research projects, this report should present and integrate key aspects of your research into a coherent picture. This report could feed a publishable manuscript, academic journal article, or other types of communication products that share what you have learned. (For other types of CCRP projects that are NOT research-focused, please report on your results as relevant.)

**Instructions:**

For at least one of your major research components or objectives of the CCRP-funded project, please elaborate specific details/results of the research. This would typically include the following five elements:

1. *Statement of the problem and systemic context relating to the specific topic being addressed.* This can be drawn from your proposal and/or from your evolving understanding of the project purpose, objectives, and hypotheses.
2. *Review of relevant literature and/or other relevant information sources.* This, too, may be drawn from your proposal, but it should include more detailed citations that are relevant to specific parts of the work accomplished during the year.
3. *Research design, methods, and activities.* Provide detail on specific research protocols, data collection, and analysis methods relating to the topic being addressed. Include details such as size of survey(s), demographic information about participants, geographic information, et cetera.
4. *Findings.* Include data collected to date and relevant analysis. Keep in mind that a “result” or “finding” may include research outputs or products, new knowledge on a topic, development outcomes, or evidence that others are leveraging or applying the project’s outcomes or products.
5. *Implications of the research findings.* Please state the implications of the research findings for: 1) the next stage of the research; 2) the overall objective of the project; 3) future development activities; 4) policy (if appropriate) and 5) other relevant or significant implications or progress toward problem-solving.

Beyond this report, please feel free to submit additional documents, written collateral or products, evidence for each of your major research and evaluation questions, or other examples of your project’s progress. These may be uploaded using the “Optional Attachments” feature in McKnight’s online grant reporting platform.

